



Invitation to Submit a Proposal for Business Services

The Qatar Free Zone Authority would like to invite competent and experienced local Companies to submit a Proposal for Business Services.

Project Title and Nr

Business Services | Proposal Nr: RBF/026/2020

High Level Description

QFZA is currently seeking proposals from qualified institutions interested in opening a Business Services Center in the Business and Innovation Park (BIP) in Ras Bufontas Free Zone.

SCOPE OF WORK:

Provide QFZA entities and their staff with business services including but not limited to:

- Maintain a branch center in BIP at RBF Free Zone.
- Provide Managed Print Services (MPS) for Investors
- Printing: Provide printing, copying and binding services up to large format printing and scanning
- Office Supplies: Offer notepads, notebooks, folders, pens, pencils, markers, staplers, scissors etc. more
- Shredding Services: Easy and secure disposal of paper/plastic materials such as forms, financial records and confidential documents
- Mailing Supplies: Various office and mailing supplies all at one place.
- Custom printing services: Flyers, catalogs, brochures, calendars, business cards, T-shirts, etc.
- Other proposed services the Print and Marketing Center may find suitable.

Duration of Services:

- The intended term of the contract will be for a period of minimum 3 years from date of awarding the contract.

Eligibility

1. Operating Print and Marketing entity within Qatar
2. Ability to provide services for corporates and individuals
3. Ability to provide user self service

Closing of Date for Submission

Proposals must be submitted in a sealed envelope to:

QFZA Site offices
Ras Bufontas Free Zone
Doha – Qatar

Not later than

12:00 Noon Monday 22/06/2020

and must be submitted in accordance with the instruction in this notice.

For any clarifications please contact us through email: contracts@qfz.gov.qa